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[Date]

[Scholarship Committee Name or Organization]
[Address Line 1]
[Address Line 2]
[City, State ZIP Code]

Dear [Scholarship Committee or Contact Person's Name],

I am writing to formally accept the **[Name of Scholarship]** awarded to me for the [academic year/semester]. I am sincerely honored to have been selected as the recipient of this prestigious scholarship, and I appreciate your investment in my education and future.

I have carefully reviewed the terms and conditions associated with the scholarship and accept them in their entirety. I confirm that I will meet all requirements expected of scholarship recipients, including [maintaining a specific GPA, submitting required documentation, or attending award ceremonies- customize as necessary].

Thank you once again for your generosity and support. This scholarship will greatly assist me in pursuing my [degree/field of study] at [Your University/College Name], and it motivates me to continue working hard and achieving academic success.

Please let me know if there are any additional forms or steps I need to complete to finalize the acceptance process.

Sincerely,

[Your Name]
[Your Address]
[City, State ZIP Code]
[Email Address]
[Phone Number]