

Electricity Bill Complaint Letter Due to Meter Reading Error

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Contact Number]
[Email Address]
[Date]

To
The Customer Service Manager
[Electricity Company Name]
[Company Address]
[City, State, ZIP Code]

Subject: Complaint Regarding Electricity Bill Due to Meter Reading Error

Dear Sir/Madam,

I am writing to formally bring to your attention a discrepancy in my latest electricity bill (Customer ID/Account Number: **[Your Customer ID]**), dated **[Bill Date]**, for my residence at the above address.

Upon reviewing the bill, I noticed an unusually high/low consumption amount, which does not align with my previous usage patterns. The meter reading listed on the bill is **[Mention Incorrect Reading]**, while my current meter reading, checked on **[Date]**, is **[Your Actual Meter Reading]**. Attached are photographs of the meter for your verification.

For your reference, my previous few bills had the following readings and amounts:

- [Month/Year]: [Meter Reading] â€“ [Amount]
- [Month/Year]: [Meter Reading] â€“ [Amount]

I kindly request you to recheck the meter reading and issue a corrected bill at the earliest. Please let me know if further clarification or a physical inspection is required.

Thank you for your prompt attention to this matter. I look forward to a quick resolution.

Sincerely,
[Your Name]