

[Your Name]
[Your Address]
[City, State ZIP Code]
[Email Address]
[Date]

[Sender's Name]
[Sender's Position, if applicable]
[Sender's Company/Organization, if applicable]
[Sender's Address]
[City, State ZIP Code]

Dear [Sender's Name],

I am writing to extend my heartfelt thanks for the wonderful holiday gift basket you sent. Receiving such a thoughtful and beautifully arranged basket was a delightful surprise, and I deeply appreciate your kindness and generosity.

Your thoughtful gesture truly brightened my holiday season and brought a warm sense of joy and gratitude. Every item in the basket was carefully chosen and made me feel valued and appreciated. It is gestures like yours that make this season truly special.

Thank you once again for your considerate gift. I am grateful for our continued relationship, and I look forward to sharing many more positive experiences in the future.

Wishing you a joyous holiday season and a prosperous New Year.

Sincerely,
[Your Name]