

Job Acceptance Letter with Salary Negotiation Points

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Title/Position]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally accept the position of **[Job Title]** at **[Company Name]**. I would like to express my sincere gratitude for this opportunity and for the confidence you have shown in me. I am excited about the prospect of joining your team and contributing to the company's successes.

After careful consideration of the offer details, I would like to discuss the starting salary. While I am enthusiastic about the position and the value I can bring to the organization, I was hoping we could revisit the base salary component. Based on my research of the industry standards and considering my [number] years of experience in [relevant area/skills], I believe a starting salary of **[desired salary amount]** would more accurately reflect my background and the responsibilities of the role.

I am confident that with my skills and commitment, I can add considerable value to your team. I would be grateful if we could discuss this further and reach a mutually agreeable compensation package.

Thank you once again for this exciting opportunity. I look forward to your response and am eager to start contributing to **[Company Name]**'s continued growth and success.

Sincerely,
[Your Name]