

## Simple Inquiry Letter for Wholesale Price List

[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Company Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Supplier's Name]  
[Supplier's Company Name]  
[Supplier's Address]  
[City, State, ZIP Code]

Dear [Supplier's Name],

I hope this message finds you well. My name is [Your Name], and I am the [Your Position] at [Your Company Name]. We are currently sourcing products such as [list specific products or categories] for our ongoing business operations.

We would appreciate it if you could provide us with your latest wholesale price list for these items, including any associated terms, minimum order quantities, and available discounts for bulk purchases.

We are eager to review your offerings and look forward to the possibility of establishing a mutually beneficial business relationship. Kindly send the required information at your earliest convenience.

Thank you for your time and cooperation.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company Name]