

Short Resignation Letter for Health Complications

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day, e.g., June 30, 2024]. Due to ongoing health complications, I am unable to continue fulfilling my work responsibilities.

I am grateful for the support and opportunities I have received during my time here. Thank you for your understanding.

Sincerely,
[Your Name]