

Date: [Insert Date]

Dear [Applicant's Name],

Thank you for your recent application for the [Scholarship Name] at [University Name]. We appreciate your interest in joining our academic community and your efforts in presenting your qualifications to our scholarship committee.

After careful review of your application and supporting documents, we regret to inform you that we are unable to offer you the requested financial aid at this time. Due to a limited number of scholarships and a high volume of qualified applicants, our available funds are insufficient to accommodate all deserving candidates. In addition, [optional: mention any specific eligibility criteria that were unmet, if applicable].

We understand that this news may be disappointing. We encourage you to explore additional financing options, such as external scholarships, student loans, or university work-study programs, all of which may be available to help support your educational goals. Our financial aid office is available to discuss alternative resources and provide guidance on next steps.

Thank you again for your interest in [University Name]. We wish you the very best in your academic pursuits and hope you will consider other opportunities within our university community.

Sincerely,

[Name]

[Title/Position]

[University Name]

[Contact Information]