

Date: [Insert Date]

Dear [Applicant's Name],

Thank you for your application for the [Name of Scholarship] at [Institution/Organization Name]. We appreciate the time and effort you invested in preparing your submission and your interest in advancing your academic and professional pursuits.

After careful consideration of your application, we regret to inform you that we are unable to offer you a scholarship for the [academic year/period]. The selection process was highly competitive, and we received a large number of outstanding applications this year.

Our decision was based on a comprehensive review of all applications, considering academic merit, research potential, and alignment with our program priorities. Unfortunately, we are limited by the number of scholarships we can award and, as a result, must make very difficult decisions, often having to turn down highly qualified candidates.

We sincerely appreciate your interest in [Institution/Organization Name] and your dedication to furthering your education. We encourage you to apply for future opportunities and wish you every success in your academic and professional endeavors.

Should you require any feedback or have questions regarding your application, please feel free to contact us at [Contact Email/Phone].

Thank you again for considering [Institution/Organization Name] as part of your academic journey.

Sincerely,

[Your Name]

[Your Position]

[Institution/Organization Name]