

# Sample Recommendation Letter for Engineering Internship Application

[Referee's Name]  
[Referee's Position/Title]  
[Department/Organization]  
[Address Line 1]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

## To Whom It May Concern,

I am writing to highly recommend **[Applicant's Name]** for an engineering internship position at your esteemed organization. As **[Applicant's Name]**'s **[relationship, e.g., professor/advisor/supervisor]** at **[University or Institution Name]**, I have had the pleasure of observing their academic growth and practical skills development over the past **[duration]**.

During this time, **[Applicant's Name]** demonstrated exceptional proficiency in core engineering subjects such as **[list relevant courses or topics]**. Their project, **[Project or Coursework Title]**, showcased their ability to apply theoretical knowledge to real-world challenges, resulting in **[describe project outcome or achievement]**. Furthermore, their adeptness at using tools such as **[relevant software/technologies]** underscores their technical competence.

Beyond their technical expertise, **[Applicant's Name]** consistently exhibited remarkable problem-solving skills and creativity while approaching complex engineering problems. They are a collaborative team player, often taking initiative in group settings and contributing innovative ideas that enhance project outcomes. Their dedication, work ethic, and adaptability make them a standout candidate for any engineering role.

In summary, I am confident that **[Applicant's Name]** will be a valuable asset to your team, bringing not only technical knowledge and analytical strength, but also a passion for learning and personal growth. I strongly support their application for your engineering internship program and am certain they will exceed your expectations.

Please feel free to contact me if you require further information or have any questions regarding **[Applicant's Name]**'s qualifications.

Sincerely,  
[Referee's Name]  
[Title and Department]  
[University/Company Name]