

Resignation Letter Sample for Medical Reasons and Doctor's Recommendation

This **resignation letter sample for medical reasons and doctor's recommendation** provides a professional and compassionate template for employees who need to leave their position due to health concerns. It emphasizes the importance of clearly stating the medical condition and the doctor's advice for resignation, ensuring transparency and understanding with the employer. The letter also expresses gratitude for the opportunity and maintains a respectful tone, facilitating a smooth transition and preserving a positive relationship with the employer.

Sample Resignation Letter

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Manager's Name]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Manager's Name],

I am writing this letter to formally resign from my position as [Your Position] at [Company Name], effective [Last Working Day, typically two weeks from date].

Unfortunately, due to ongoing medical issues and after careful consideration and consultation with my doctor, it has been advised that I step down from my role to focus on my health and recovery. My doctor has recommended that I refrain from work at this time for the sake of my well-being. This decision was not made lightly, as I have truly valued my time at [Company Name] and appreciate the opportunities I have been given.

I am grateful for your understanding and support during this difficult time. I would like to thank you and the entire team for your kindness, guidance, and encouragement throughout my tenure. I am committed to making the transition as smooth as possible in my remaining time and am willing to assist in training my replacement or handing over my responsibilities.

Thank you once again for the opportunity to work at [Company Name]. I hope to stay in touch, and I wish the company every success in the future.

Sincerely,
[Your Name]