

Resignation Letter Sample with Immediate Effect for Health Reasons

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Their Position]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally resign from my position as [Your Position] at [Company Name], effective immediately, due to unforeseen health reasons.

My medical situation requires my urgent attention and unfortunately prevents me from fulfilling my duties at work. After careful consideration and consultation with my healthcare provider, I have determined that it is in the best interest of both myself and the company to step down from my responsibilities as of today's date.

I would like to take this opportunity to express my gratitude for the support, guidance, and opportunities that I have received during my tenure here. Working at [Company Name] has been a valuable experience, and I sincerely appreciate the encouragement and collaboration from you and the entire team.

Please let me know if there is anything I can do to ensure a smooth transition within the limitations of my current situation.

Thank you for your understanding and support during this difficult time. I wish [Company Name] continued success in the future.

Sincerely,

[Your Name]