

Resignation Letter with Immediate Effect for Medical Reasons

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title/Position]
[Company/Organization Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally resign from my position as [Your Position] at [Company Name] with immediate effect due to unforeseen medical reasons. After careful consideration and consultation with my healthcare provider, I have come to the difficult decision that I must prioritize my health and focus on my treatment and recovery at this time.

I want to express my genuine gratitude for the opportunities and support I have received during my time at [Company Name]. I appreciate the experiences and skills I have gained, as well as the relationships I have built with my colleagues.

I apologize for the short notice and any inconvenience my immediate departure may cause. I kindly request your understanding and support as I navigate this challenging period. If possible, please let me know how I can assist with a smooth transition given the circumstances.

Thank you once again for everything. I wish the company continued growth and success in the future.

Sincerely,
[Your Name]