

Date: [Insert Date]

[Applicant's Name]

[Applicant's Address]

[City, State ZIP Code]

Dear [Applicant's Name],

Thank you for your interest in leasing [property address or description]. We appreciate the time and effort you invested in completing the rental application process.

After careful consideration, we regret to inform you that your application for tenancy has not been approved at this time. The decision was based, in part, on information revealed during the standard background screening, which included a review of your criminal record.

We are committed to providing a safe and secure environment for all residents at our property, and it is our responsibility to comply with applicable laws and uphold community standards while evaluating all applications.

This decision is in full compliance with the Fair Housing Act and other relevant laws that govern housing practices. Please note this denial was not based on any discriminatory factor, but rather on information pertinent to our rental criteria.

If you have questions or would like to discuss this decision further, you may contact us at [Landlord or Property Manager's phone number or email address]. Additionally, you have the right to request a copy of the report that was used in our decision-making and to dispute any inaccuracies directly with the reporting agency.

We appreciate your understanding and wish you the best in your housing search.

Sincerely,

[Landlord or Property Manager's Name]

[Company or Property Name]

[Contact Information]