

Date: [Insert Date]

Dear [Applicant's Name],

Thank you for your application to the [Name of Scholarship Program] at [Name of Graduate School]. We appreciate the time, effort, and thoughtfulness that went into your submission and were impressed by your academic achievements and aspirations.

After a thorough and competitive review process, we regret to inform you that we are unable to offer you a scholarship award this year. The selection process was particularly challenging due to the high number of exceptional applications and limited number of scholarships available.

We want to acknowledge your accomplishments and encourage you to continue striving toward your educational and professional goals. We also encourage you to consider applying for future scholarship opportunities within our program and to explore other funding options that may be available to you.

Thank you once again for your interest in the [Name of Scholarship Program] and for sharing your goals and experiences with us. We wish you the very best in your studies and your future endeavors.

Sincerely,

[Your Name]

[Your Title/Position]

[Name of Graduate School/Scholarship Committee]