

# Formal Invitation Letter for Wedding

[Host Name(s)]

[Host Address]

[City, State ZIP Code]

[Email Address]

[Phone Number]

[Date]

Dear [Guest Name],

We are delighted to invite you to celebrate the union of [Bride's Full Name] and [Groom's Full Name]. It would be our honor to have you share in this special day with us.

## Wedding Details:

**Date:** [Wedding Date]

**Time:** [Wedding Time]

**Venue:** [Venue Name], [Venue Address]

Kindly RSVP by [RSVP Date] to assist us in making appropriate arrangements. You may respond by completing the enclosed RSVP card and returning it in the envelope provided, or by contacting us at [RSVP Email/Phone Number].

We sincerely hope you will be able to join us on this joyous occasion.

With warm regards,

[Your Names]

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## RSVP Sample

### Kindly Reply by [RSVP Date]

Accepts with pleasure  
 Regretfully declines

Name(s):

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Number of guests attending:

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