

Cover Letter Sample: Engineering Job with Employee Referral

Dear Hiring Manager,

I am excited to submit my application for the Mechanical Engineer position at Acme Engineering, as recently advertised. My colleague, **Jane Smith**, suggested I apply and kindly referred me after sharing her positive experiences working with your team. With over five years of hands-on engineering experience, I am confident in my ability to contribute to your company's ongoing success.

In my recent role with Tech Solutions Inc., I managed multidisciplinary project teams and oversaw the successful completion of several high-impact projects, including the redesign of key mechanical systems—resulting in a 15% improvement in overall efficiency. I am proficient in AutoCAD, SolidWorks, and MATLAB, and have specialized in integrating sustainable practices into product design.

Jane has spoken highly about Acme Engineering's collaborative environment and dedication to innovation, values that deeply resonate with me. I am particularly interested in your team's current projects involving renewable energy systems, as this aligns closely with my recent work and passion for sustainable engineering solutions.

I would be thrilled to contribute my expertise to your talented team and help Acme Engineering continue to lead in developing cutting-edge solutions. Thank you for considering my application. I look forward to the opportunity to further discuss how my background and skills would benefit your organization.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]