

Character Reference Letter for Graduate School Applicant

[Your Name]
[Your Title/Position]
[Your Institution/Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Committee
[Graduate School Name]
[Department, if applicable]
[School Address]
[City, State, Zip Code]

Dear Members of the Admissions Committee,

I am writing to wholeheartedly recommend **[Applicant's Name]** for admission to your esteemed graduate program. In my capacity as **[your relationship to the applicant, e.g., supervisor, mentor, community leader]** over the past **[X years]**, I have had the privilege of witnessing [his/her/their] exceptional personal qualities and unwavering commitment to academic and personal growth.

[Applicant's Name] is distinguished by [his/her/their] integrity, dedication, and strong moral character. Throughout our association, [he/she/they] has consistently demonstrated responsibility, empathy, and resilience. [He/She/They] approaches all tasks with a positive attitude and a deep sense of purpose, making [him/her/them] a role model among peers.

One of [Applicant's Name]'s greatest strengths is [his/her/their] ability to work collaboratively and communicate effectively. Whether working independently or in a team, [he/she/they] always fosters a supportive and respectful environment. [He/She/They] displays maturity when addressing challenges and always seeks constructive solutions.

Furthermore, [Applicant's Name] possesses a strong work ethic and a genuine passion for learning. [He/She/They] eagerly seeks out opportunities for growth and approaches complex problems with curiosity and diligence. I am confident that [he/she/they] will thrive in the rigors of graduate study and contribute meaningfully to your academic community.

In summary, I highly recommend **[Applicant's Name]** for your graduate program. I am confident that [he/she/they] will excel and be an asset to your institution. Please do not hesitate to contact me if you require any further information.

Sincerely,
[Your Name]