

Apology Letter Sample for Missing Campus Recruitment Interview

Dear [Recruiter's Name],

I am writing to sincerely apologize for not being able to attend the campus recruitment interview scheduled on [Date] for the [Position Title] with [Company Name]. Unfortunately, [briefly explain your reason for absence, e.g., I was unwell/there was an emergency/personal situation] and I was unable to inform you in advance.

I deeply regret any inconvenience this may have caused to you and the recruitment team. I value the opportunity to be considered for this position and am very interested in joining [Company Name].

If possible, I kindly request a chance to reschedule the interview at a time convenient for the team. I assure you of my utmost commitment and enthusiasm for the opportunity.

Thank you for your understanding. I appreciate your consideration and look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your College Name/Department]