

Dear [Vendor Name],

We appreciate your effort and interest in submitting a proposal to our company. After careful review, we regret to inform you that your proposal has not been selected for this project.

Please know that we value the time and resources you invested in your submission. We encourage you to participate in any future opportunities that may arise with our organization.

Thank you again for considering collaboration with us, and we wish you continued success in all your endeavors.

Sincerely,

[Your Name]

[Your Position]

[Company Name]