

Date: [Insert Date]

Dear [Applicant Name],

Thank you for your interest in the [Name of Scholarship] and for taking the time to submit your application.

We regret to inform you that we are unable to consider your application for the current scholarship cycle, as it was submitted after the official deadline of [Application Deadline Date]. In order to maintain fairness and transparency for all applicants, we must adhere strictly to the published timelines.

We appreciate your enthusiasm and commitment to furthering your education. We encourage you to explore future scholarship opportunities and to submit your application within the specified period.

Thank you again for your interest in the [Name of Scholarship]. If you have any questions or would like information on upcoming application cycles, please feel free to contact us at [Contact Information].

We wish you the very best in your academic pursuits.

Sincerely,

[Your Name]

[Your Title/Position]

[Scholarship Committee/Organization Name]