

Date: [Insert Date]

Dear [Applicant's Name],

Thank you for your interest in the [Internship Position] at [Company/Organization Name]. We appreciate the time and effort you invested in your application and interview process.

After careful consideration, we regret to inform you that we will not be moving forward with your application for this internship position. We received a large number of highly qualified applications, and the selection process was extremely competitive.

We would like to provide you with some specific feedback regarding our decision. While your application demonstrated strong enthusiasm and a genuine interest in our field, we were seeking candidates with:

- More prior experience in [specific skill or area, e.g., data analysis or software development].
- Advanced proficiency in [specific tool, programming language, or technique, e.g., Python or Excel].
- Coursework or hands-on projects directly related to [internship focus area].

We encourage you to continue developing these skills and to consider applying for future opportunities with us once you have gained more experience in these areas. Your passion and motivation are truly commendable, and we believe with further growth, you will be a strong candidate for future positions.

Thank you again for considering [Company/Organization Name] as a place to advance your career. We wish you great success in your ongoing academic and professional pursuits.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]