

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Manufacturer/Retailer Name]  
[Address]  
[City, State, ZIP Code]

Subject: Request for Repair of Defective [Gadget Name] Under Warranty

Dear [Recipient Name],

I am writing to formally bring to your attention an issue with the **[Gadget Name, Model, and Serial Number]**, which I purchased from your store on **[Purchase Date]**. The purchase was made under invoice number **[Invoice Number]**, and the product is still covered by the manufacturer's warranty, valid until **[Warranty Expiry Date]**.

Unfortunately, since **[Date Problem Began]**, I have experienced the following problems with the device:

- *[Brief description of the defect, e.g., device fails to power on, screen malfunctioning, battery not charging, etc.]*

I have used the device according to the instructions provided in the user manual and have not subjected it to any misuse or accidental damage. Despite my attempts to troubleshoot following your guidelines, the issue remains unresolved.

Given that the product is still under warranty, I respectfully request that you arrange for the repair of the defective device at no additional cost to me, in accordance with the terms specified in your warranty policy. If repair is not possible, I kindly request a replacement unit or an alternative satisfactory solution.

I have enclosed copies of my proof of purchase and warranty certificate for your reference. Please let me know the next steps in arranging repair or replacement, including any details regarding shipping or drop-off procedures.

I look forward to your prompt response and a resolution to this matter within the timeframe stipulated by your warranty terms. Feel free to contact me at **[Your Phone Number]** or **[Your Email]** if further information is needed.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]