

Resignation Letter Sample Due to Chronic Health Issues

This **resignation letter sample due to chronic health issues** provides a professional and considerate way to notify your employer about your decision to step down from your position. It highlights the importance of clear communication regarding your health challenges, expresses gratitude for the opportunities provided, and ensures a respectful and understanding tone. This format helps employees maintain positive relationships while prioritizing their well-being and allowing for a smooth transition.

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Manager's Name],

I am writing to formally resign from my position as [Your Position] at [Company Name], effective [Last Working Day, typically two weeks from the date above]. After much consideration, I have come to this decision due to ongoing chronic health issues that have made it increasingly difficult for me to fulfill my professional responsibilities to the standard both the company and I expect.

This was not an easy decision, as I have greatly appreciated the opportunities, support, and experiences I have gained during my time here. I am truly grateful to have been a part of such a supportive and talented team.

I am committed to assisting in the transition process over the next [notice period, e.g., two weeks] to ensure a smooth handover of my duties and responsibilities. Please let me know how I can be of help during this time.

Thank you for your understanding and support. I hope to stay in touch, and I wish the team and the company continued success in the future.

Sincerely,

[Your Name]