

## Sample Rejection Letter for Job Application After Resume Review

Date: [Insert Date]

Dear [Applicant's Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for taking the time to submit your application.

After a thorough review of your resume and qualifications, we regret to inform you that we have decided to move forward with other candidates who more closely match the requirements of this particular role.

We truly appreciate your interest in joining our team and the effort you invested in your application. We encourage you to stay updated on future opportunities at [Company Name] and to apply again if a position fits your experience and interests.

Thank you once again for considering [Company Name] as a potential employer. We wish you every success in your job search and future career.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]