

Professional Resignation Letter Due to Deteriorating Health

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Manager's Name]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Manager's Name],

I am writing to formally resign from my position as [Your Position] at [Company Name], effective [Last Working Day, typically two weeks from date of letter].

After careful consideration and consultation with my healthcare provider, I have made the difficult decision to step down from my role due to deteriorating health. I believe this is the best course of action to focus on my recovery and overall well-being.

I would like to express my sincere gratitude for the support, opportunities, and encouragement I have received during my time with [Company Name]. Working alongside such a dedicated and talented team has truly been rewarding, and I am genuinely appreciative of the professional and personal growth I have experienced here.

To ensure a smooth transition, I am committed to assisting with any necessary tasks or knowledge transfer in the coming weeks. Please let me know how I can be of help during this period.

Thank you once again for your understanding and support during this challenging time. I hope to stay in touch and wish [Company Name] continued success in the future.

Sincerely,
[Your Name]