

Professional Cover Letter with Resume for Fresh Graduate Architecture

Cover Letter

[Your Name]
[Your Address]
[City, State, ZIP]
[Your Email Address]
[Your Phone Number]
[Date]

[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, ZIP]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Entry-Level Architect position at [Company Name], as advertised on [Job Portal/Company Website]. As a recent graduate with a Bachelor of Architecture from [Your University], I am excited to bring my design skills, academic achievements, and creative vision to your innovative team.

My education has provided me with a strong foundation in architectural theory, sustainable design, and project management. I have completed detailed coursework in architectural history, building technology, and urban planning. Additionally, I gained valuable hands-on experience during my internship at [Previous Internship/Company], where I collaborated on residential and commercial projects, contributed to design development, and produced detailed CAD drawings.

I am proficient in a range of design software, including AutoCAD, Revit, SketchUp, and Adobe Creative Suite. My final year thesis project, titled "Project Title", exemplifies my ability to blend creative design with practical solutions, earning top marks from faculty.

I am particularly inspired by [Company Name]'s commitment to innovative and sustainable architecture. I am eager to contribute my fresh perspective, strong work ethic, and passion for design to your accomplished team. I have attached my resume, which provides further details about my qualifications and achievements.

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and enthusiasm can support [Company Name]'s ongoing success.

Sincerely,
[Your Name]

Resume

[Your Name]

[Your Address] | [Your Email Address] | [Your Phone Number]
LinkedIn: [Your LinkedIn Profile] | Portfolio: [Portfolio Link]

Objective

Recent graduate in Architecture seeking an entry-level opportunity with [Company Name] to apply creative design, technical skills, and passion for sustainable building solutions as part of a collaborative team.

Education

Bachelor of Architecture, [Your University], [City, State]
Graduation: [Month, Year]
Relevant Courses: Architectural Design, Sustainable Architecture, Building Technology, History of Architecture

Internship Experience

Architectural Intern
[Previous Internship/Company], [City, State] — [Month Year — Month Year]

- Assisted in conceptual and schematic design phases for commercial and residential projects.
- Produced 2D and 3D drawings using AutoCAD, Revit, and SketchUp.
- Prepared presentations and renderings for client meetings.
- Collaborated with team members on design revisions and material selections.

Projects

- **[Project Title]** — Academic Thesis, [Year]
Designed an eco-friendly mixed-use community center, focusing on sustainable materials and passive design strategies.
- **[Project Title]** — Group Studio Project, [Year]
Collaborated with four team members to design and model a mid-rise apartment building incorporating universal design principles.

Skills

- AutoCAD, Revit, SketchUp, Rhino
- Adobe Photoshop, Illustrator, InDesign
- 3D Rendering & Visualization, Physical Model Making
- Project Coordination & Teamwork
- Presentation & Communication

Certifications

- LEED Green Associate (in progress/completed, if applicable)

References

Available upon request.