

Professional Cover Letter with Resume for Fresh Graduate Architecture

Cover Letter

[Your Name]
[Your Address]
[City, State, ZIP]
[Your Email Address]
[Your Phone Number]
[Date]

[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, ZIP]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Entry-Level Architect position at [Company Name], as advertised on [Job Portal/Company Website]. As a recent graduate with a Bachelor of Architecture from [Your University], I am excited to bring my design skills, academic achievements, and creative vision to your innovative team.

My education has provided me with a strong foundation in architectural theory, sustainable design, and project management. I have completed detailed coursework in architectural history, building technology, and urban planning. Additionally, I gained valuable hands-on experience during my internship at [Previous Internship/Company], where I collaborated on residential and commercial projects, contributed to design development, and produced detailed CAD drawings.

I am proficient in a range of design software, including AutoCAD, Revit, SketchUp, and Adobe Creative Suite. My final year thesis project, titled "[Project Title]", exemplifies my ability to blend creative design with practical solutions, earning top marks from faculty.

I am particularly inspired by [Company Name]'s commitment to innovative and sustainable architecture. I am eager to contribute my fresh perspective, strong work ethic, and passion for design to your accomplished team. I have attached my resume, which provides further details about my qualifications and achievements.

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and enthusiasm can support [Company Name]'s ongoing success.

Sincerely,
[Your Name]

Resume

[Your Name]

[Your Address] | [Your Email Address] | [Your Phone Number]
LinkedIn: [Your LinkedIn Profile] | Portfolio: [Portfolio Link]

Objective

Recent graduate in Architecture seeking an entry-level opportunity with [Company Name] to apply creative design, technical skills, and passion for sustainable building solutions as part of a collaborative team.

Education

Bachelor of Architecture, [Your University], [City, State]
Graduation: [Month, Year]
Relevant Courses: Architectural Design, Sustainable Architecture, Building Technology, History of Architecture

Internship Experience

Architectural Intern
[Previous Internship/Company], [City, State] — [Month Year] – [Month Year]

- Assisted in conceptual and schematic design phases for commercial and residential projects.
- Produced 2D and 3D drawings using AutoCAD, Revit, and SketchUp.
- Prepared presentations and renderings for client meetings.
- Collaborated with team members on design revisions and material selections.

Projects

- **[Project Title]** — Academic Thesis, [Year]
Designed an eco-friendly mixed-use community center, focusing on sustainable materials and passive design strategies.
- **[Project Title]** — Group Studio Project, [Year]
Collaborated with four team members to design and model a mid-rise apartment building incorporating universal design principles.

Skills

- AutoCAD, Revit, SketchUp, Rhino
- Adobe Photoshop, Illustrator, InDesign
- 3D Rendering & Visualization, Physical Model Making
- Project Coordination & Teamwork
- Presentation & Communication

Certifications

- LEED Green Associate (in progress/completed, if applicable)

References

Available upon request.