

[Your Organization's Letterhead or Name]

[Date]

[Applicant's Name]

[Applicant's Address]

[City, State, Zip Code]

Dear [Applicant's Name],

Thank you for taking the time to apply for the [Scholarship Name] with [Your Organization]. We truly appreciate the dedication, effort, and thoughtfulness you invested in your application.

After careful consideration of all submissions, our selection committee faced the difficult task of choosing among many outstanding candidates. Although we are unable to offer you the scholarship at this time, please know that your achievements and aspirations are deeply commendable.

We recognize the passion you demonstrated in your application, and we encourage you to continue striving for academic and personal excellence. We hope you will consider applying for future opportunities with us, as we would value the chance to review your application again.

Thank you once again for your interest in the [Scholarship Name]. We wish you great success in your educational journey and all your future endeavors.

Sincerely,

[Your Name or Committee Name]

[Title/Organization]