

Offer Acceptance Letter for Employment with Salary Negotiation Conditions

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Employer's Name],

I am writing to formally accept the offer for the position of **[Job Title]** at **[Company Name]**. I am excited about the opportunity to contribute to your esteemed team and am confident that my skills and experiences will add value to the organization.

I would like to express my gratitude for extending the offer and for considering me for this role. Having reviewed the terms of employment, I am eager to commence work on **[Start Date]**. However, before finalizing, I would like to discuss the proposed salary package. Based on my **[years of relevant experience/industry averages/my skill set]**, I was hoping to discuss the possibility of a base salary of **[\$Negotiated Salary]**, rather than the initially offered amount of **[\$Original Offer]**.

I believe this adjustment reflects the value I can bring to the organization and aligns with current industry standards. I am open to discussing this further and am confident we can come to a mutually beneficial agreement.

Thank you again for the opportunity. I am looking forward to joining your team and contributing to the continued success of **[Company Name]**. Please let me know if there are any forms or additional information you require in the meantime.

Sincerely,
[Your Name]