

# Invitation Letter with Detailed Travel Itinerary Sample for Visa Application

An **invitation letter with detailed travel itinerary sample for visa application** serves as an essential document that provides visa officers with comprehensive information about the travel plans of the applicant. This letter typically includes the purpose of the visit, relationship to the host, and specifics of the itinerary such as dates, locations, accommodation details, and activities planned. By presenting a clear and organized travel schedule alongside a formal invitation, it helps establish the credibility of the trip and supports the visa application process effectively.

## Sample Invitation Letter with Detailed Travel Itinerary

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Country]  
[Email Address]  
[Phone Number]  
[Date]

**To:**

[Visa Officer's Name or "Consulate General"]

[Embassy/Consulate Name]

[Address]

[City, Country]

**Subject:** Invitation Letter and Detailed Travel Itinerary for [Visitor's Full Name], Passport No: [Visitor's Passport Number]

Dear Sir/Madam,

I, [Your Full Name], residing at [Your Full Address] in [Host Country], am writing to invite my [relationship to visitor, e.g., friend, brother, sister], [Visitor's Full Name], to visit me in [Host Country] for the purpose of [state purpose, e.g., tourism, attending a family event, etc.].

[Visitor's Full Name] will be visiting from [Planned Arrival Date] to [Planned Departure Date]. During the stay, I will ensure accommodation, support, and guidance throughout the visit. Please find below the detailed travel itinerary of the visit:

### Detailed Travel Itinerary

- **Date:** [Arrival Date]  
**Activity:** Arrival at [Airport/City], pick up by host. Accommodation at [Hotel/Host's Address].
- **Date:** [Date]  
**Activity:** City sightseeing - Visit to [landmark/attraction], lunch at [restaurant], evening walk at [park/area].
- **Date:** [Date]  
**Activity:** Day trip to [neighboring city/attraction], scheduled guided tour.
- **Date:** [Date]  
**Activity:** Cultural activities - Visit to [museum, festival], dinner at [location].
- **Date:** [Departure Date]  
**Activity:** Departure from [Airport/City].

Throughout [his/her/their] visit, [Visitor's Full Name] will reside at my residence: [Your Full Address], and I will be responsible for all the expenses related to accommodation, local transportation, and daily needs.

I kindly request you to grant [him/her/them] the necessary visa to visit [Host Country]. Please feel free to contact me should you require any additional information.

Thank you for considering this application.

Sincerely,

[Your Name]

[Your Signature, if sending a hard copy]

## Tips for Writing an Invitation Letter for Visa Application

- Include accurate dates and addresses for accommodations and activities.
- Clearly state your relationship with the applicant and your responsibility as the host.
- Attach copies of documents, such as your ID/passport and proof of residence, if required.

- Keep the letter formal and concise.