

Graduate School Acceptance Letter Sample

For International Students with Scholarship

Date: [Month Day, Year]

[Applicant's Name]

[Applicant's Address Line 1]

[Applicant's Address Line 2]

[City, Country, Postal Code]

Dear [Applicant's Name],

Subject: Admission Offer to [Program Name], [Academic Year/Session]

Congratulations! On behalf of the Admissions Committee at [University/Graduate School Name], it is my pleasure to inform you that you have been **admitted to the [Degree Program, e.g., Master of Science in Computer Science]** for the [academic year/semester, e.g., Fall 2024] as an **international student**.

Scholarship Award

We are delighted to also offer you the **[Name of Scholarship]** in recognition of your academic achievements and potential. This award covers:

- Tuition fees: [percentage or amount, e.g., 100%]
- Living allowance: [amount per month/year]
- Health insurance: [details, if applicable]
- Other benefits: [travel support, book allowances, etc.]

Enrollment Instructions

1. **Acceptance Confirmation:** Please confirm your acceptance of this offer and scholarship by [deadline date] by logging into your student portal at [portal URL] and completing the acceptance form.
2. **Visa Application:** Upon confirmation, you will receive a formal invitation letter and sponsorship documents required for your [type of visa, e.g., F-1 Student Visa] application. Please contact our International Student Services office for guidance at [contact email].
3. **Submit Required Documents:** Upload all relevant documents (passport copy, transcripts, proof of English proficiency, etc.) through the admission portal by [date].
4. **Orientation:** We encourage you to attend the online international student orientation commencing on [orientation date], where you will find useful information to help you settle in.

Contact Information

Should you have any questions regarding your admission, scholarship, or visa process, do not hesitate to contact our Graduate Admissions Office at [office email] or by phone at [phone number].

We look forward to welcoming you to [University Name] and are confident you will make valuable contributions to our academic community. Congratulations once again!

Sincerely,

[Admissions Officer's Name]

[Title, e.g., Director of Graduate Admissions]

[University/School Name]

[University Address]

[Email Address]

[Phone Number]