

[Government Department/Agency Name]

[Address Line 1]

[Address Line 2]

[City, Postal Code]

[Date]

[Recipient Name]

[Company Name]

[Company Address Line 1]

[Company Address Line 2]

[City, Postal Code]

Dear [Recipient Name],

RE: Tender Reference Number: [Tender Reference]

We sincerely thank you for submitting your proposal for the abovementioned tender. We appreciate the significant time, effort, and expertise that you dedicated in preparing your submission.

After a comprehensive evaluation process, we regret to inform you that your proposal was not selected for this particular project. The decision was made following strict adherence to our evaluation criteria and in consideration of project requirements.

We value your participation in the tender process and recognize the quality of your proposal. Please be assured that your company's offer received careful consideration among many competitive submissions.

We strongly encourage you to participate in future tenders and projects with our department, as we appreciate your ongoing interest in collaborating with us. We welcome your continued engagement in government opportunities.

Once again, thank you for your interest and for the effort your team devoted toward your tender submission.

Should you require further feedback, or wish to discuss this outcome, please do not hesitate to contact us.

Yours sincerely,

[Your Name]

[Your Position]

[Government Department/Agency Name]

[Contact Information]