

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Scholarship Committee Name]
[Name of Organization/Institution]
[Organization Address]
[City, State, ZIP Code]

Dear Members of the Scholarship Committee,

I am writing to formally accept the [Name of Scholarship] offered to me for the [academic year/term]. I am truly honored to be selected as a recipient of this prestigious award, and I sincerely appreciate your confidence in my academic and personal potential.

Having reviewed the terms and requirements of the scholarship, I fully understand and accept the responsibilities and expectations that accompany this generous support. I assure you that I will strive to maintain the high standards set by your organization and will remain focused on academic excellence and personal integrity throughout my course of study.

Thank you once again for this invaluable opportunity. I am deeply grateful for your support, and I look forward to making the most of the educational experience your scholarship makes possible.

Please let me know if there are any additional forms or steps I must complete to finalize my acceptance.

Sincerely,
[Your Name]