

# [University Letterhead]

Date: [Month Day, Year]

## Applicant Name

[Applicant Address]  
[City, Country, Postal Code]  
[Email Address]

Dear [Applicant Name],

Congratulations! On behalf of the Admissions Committee, I am delighted to inform you that you have been **offered admission to [University Name] for the Class of [Graduation Year]** through our early decision process. Your outstanding academic achievements, extracurricular involvement, and commitment to excellence have distinguished you among a highly competitive pool of international applicants.

As an early decision admit, you are required to confirm your enrollment by **[Enrollment Confirmation Deadline]**. By accepting this offer, you are committing to attend [University Name] and must promptly notify any other institutions to which you have applied of your withdrawal from consideration.

## Next Steps for International Students

- Accept Your Offer:** Log in to your applicant portal and submit the enrollment confirmation form and deposit by **[Enrollment Confirmation Deadline]**.
- Visa Process:** Upon acceptance and payment of your enrollment deposit, the International Student Office will send you the necessary documents (such as the I-20 or DS-2019) to apply for your student visa. Please review our visa information page and begin the application process as soon as possible.
- Accommodations:** You are eligible to apply for campus housing. Detailed information regarding housing options and the application process will be sent to you in a separate email. We highly recommend submitting your housing application early to secure your preferred accommodation.
- Orientation:** International Student Orientation is mandatory and will be held from [Orientation Start Date] to [Orientation End Date]. Orientation will help you transition to life in [Country], cover important topics such as academic expectations, cultural adjustment, health insurance, and meet fellow students.
- Document Submission:** Please submit all required final transcripts and standardized test scores (if applicable) by **[Final Document Deadline]**.

We value the unique perspectives international students bring to our community, and we are committed to supporting you throughout your educational journey. Should you have any questions regarding your next steps, visa application, or arrival plans, please contact our International Student Office at [ISO Email Address].

Once again, congratulations on your admission to [University Name]. We look forward to welcoming you to our vibrant and diverse campus community.

Sincerely,

[Admissions Officer Name]

Director of Admissions

[University Name]