Date: [Insert Date]

Dear [Author's Name],

Thank you for submitting your abstract titled **"[Abstract Title]"** to the [Conference Name]. We appreciate the time and effort you devoted to preparing your submission and your interest in contributing to our program.

After careful consideration by our review committee, we regret to inform you that your abstract was not selected for presentation at the upcoming conference. The decision was reached based on the collective assessment and comments provided by the reviewers, summarized below to aid you in refining your work for future submissions:

- **Methodological Concerns:** Reviewers noted concerns regarding the study's methodology, including [e.g., insufficient detail, lack of appropriate controls, or unclear data collection processes].
- **Insufficient Supporting Data:** The data presented were deemed inadequate to fully support the conclusions drawn. Additional data or stronger evidence may be necessary to validate your findings.
- **Lack of Originality:** The submission did not introduce sufficiently novel concepts relative to existing work in the field, limiting its impact and relevance to the conference audience.
- **Unclear Presentation:** Reviewers expressed difficulty in following certain sections of the abstract due to unclear organization, ambiguous terminology, or insufficient explanation of key points.
- **Thematic Misalignment:** The topic of the abstract was not fully aligned with the main themes and focus areas of this year's conference.

We hope the feedback above will be valuable as you continue to develop your research. The committee encourages you to address these points and consider resubmitting your work to future conferences or journals.

Thank you again for your interest in [Conference Name] and for your contribution to advancing research in our field. We wish you continued success in your endeavors.

Sincerely,
[Conference Review Committee Chair Name]
On behalf of the [Conference Name] Review Committee