

# Character Reference Letter for Immigration Purposes

A **character reference letter for immigration purposes** is a document written by a trusted individual that vouches for the applicant's moral integrity, good behavior, and suitability for immigration. This letter often highlights personal qualities such as honesty, responsibility, and community involvement to support visa or residency applications.

## Template

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
Date: [Insert Date]

### To Whom It May Concern,

I am writing to provide a character reference for [Applicant's Name] in relation to their application for immigration. I have known [Applicant's Name] for [duration] as their [relationship: friend, colleague, neighbor, etc.], and during this time, I have been able to observe their character and moral conduct closely.

[Applicant's Name] is a person of exceptional integrity and kindness. They consistently demonstrate honesty, reliability, and a genuine concern for the welfare of others. For example, [he/she/they] has been actively involved in our local community, volunteering at [list community activities or organizations]. Their strong work ethic and dedication to both family and community are evident in all that they do.

I firmly believe that [Applicant's Name] will be a valuable addition to your country and will continue to contribute positively to society. I wholeheartedly support their application for immigration and am confident in their ability to become a responsible and upstanding member of the community.

If you require any additional information, please feel free to contact me at [your phone number] or [your email address].

Sincerely,  
[Your Name]

## Example

**Jane Miller**  
456 Maple Street  
Springfield, IL 62704  
janemiller@email.com  
(217) 555-7890  
Date: June 25, 2024

### To Whom It May Concern,

I am writing to provide a character reference for **John Smith** in relation to his application for immigration. I have known John for over five years as his neighbor and friend, and in that time, I have witnessed his strong work ethic, kindness, and dedication to his family and community.

John has volunteered at our local food bank and organized neighborhood clean-up events. He is always willing to help those in need and demonstrates responsibility in all aspects of his life. His honesty and integrity are beyond question, and he is highly respected by all who know him.

I have no doubt that John would be a positive addition to your country and would contribute greatly to the community. Please feel free to contact me if you need any further information.

Sincerely,  
**Jane Miller**